

**Job Title:** Electrical Contracts Manager  
**Location:** Birmingham, UK

**Company Overview:**

Estilo Interiors is a leading office refurbishment and fit-out company with a successful track record of delivering high-quality projects across the UK. With a turnover of £30 million plus, we specialise in creating innovative, functional, and aesthetically pleasing workspaces for our clients. We have a diverse portfolio of projects ranging from £50,000 to £15 million, and we are committed to excellence in every aspect of our work.

**Job Description:**

We are seeking an accomplished Electrical Contracts Manager to join our team. You will oversee electrical installations, manage project contracts, and coordinate with project teams. Ensure on-time, on-budget completion while maintaining compliance with safety and quality standards. Proven experience in electrical project management, strong communication skills, and a commitment to excellence are essential.

**Key Responsibilities:**

**Workforce Organisation:** Efficiently organising the engineering workforce, ensuring proper allocation and coordination.

**Labour Allocation:** Allocating labour resources to contracted projects with precision and resourcefulness.

**Supplier Rate Negotiation:** Skillfully negotiating supplier rates to optimise cost-effectiveness.

**Project Scheduling:** Developing comprehensive schedules of works for larger projects to ensure effective project management.

**Health and Safety Oversight:** Conducting health and safety assessments and on-site audits to guarantee compliance with established standards and regulations.

**Client Collaboration:** Collaborating closely with clients to facilitate their requests, fostering strong and lasting client relationships.

**Technical Support:** Providing timely responses to technical inquiries and generating accurate quotations for installation work.

**On-Site Excellence:** Delivering on-site support, taking ownership of efficiency and quality, and upholding the highest levels of service excellence throughout projects.

**Types of Projects:**

- Projects encompassing a broad range of values, typically falling between £50k and £15m.
- Inclusive of both framework and non-framework projects.
- Encompasses a variety of work types, with a focus on the most likely categories such as commercial property refurbishment, office refurbishment, CAT A, Cat A + & Cat B office refurbishment, and commercial property projects.

**Skills and Qualities Required:**

The ideal candidate should possess the following qualifications and attributes:

- Full qualifications including valid 2360 Part 1 & 2, or 2330 Level 2 & 3, 2382-18 - 18th Edition, and 2391 Inspection & Testing qualifications.
- Current NICEIC accreditation as a Qualified Supervisor with experience in both domestic and commercial installation, testing and inspection, certification, and fault-finding
- Extensive experience in Inspection & Testing requirements, Electrical Installation Condition Reports, and other NICEIC accredited certification.
- Self-motivated, enthusiastic, dedicated, and reliable.
- Strong people management skills to lead and guide the workforce effectively.
- Willingness to travel to various sites and work away from the home base when necessary.
- Ability to thrive under pressure and meet tight deadlines.
- Proficiency in computer applications.
- Possession of a full UK driving license.
- An SMSTS qualification would be advantageous, although not mandatory.

**Benefits:**

- Private healthcare scheme after 6 Months probationary period
- Death in service cover 6 times annual salary after 6 Months probationary period.
- Statutory pension payment contributions
- 28 Days Holiday inclusive of bank holidays
- Hours 8.30 – 5.00 Monday – Thursday, 8.30 – 4.00 Friday Office Based
- Discretionary bonus subject to person and company performance

**How to Apply:**

If you are a highly skilled Electrical Contracts Manager with a passion for delivering quality office refurbishment and fit-out solutions, we encourage you to apply. Please send your resume and a cover letter outlining your relevant experience to [info@estilointeriors.co.uk](mailto:info@estilointeriors.co.uk)

Estilo Interiors is an equal opportunity employer. We welcome applications from candidates of all backgrounds and experiences